



Deep East Texas Council of Governments & Economic Development District

1405 Kurth Drive, Lufkin, Texas 75904
(936) 634-2247 Fax: (936) 639-2700

June 29, 2021

- Honorable Don Lymbery, Angelina County Judge
- Honorable Jim Lovell, Houston County Judge
- Honorable Kenneth Weeks, Newton County Judge
- ~~Honorable Sydney Murphy, Polk County Judge~~
- Honorable Daryl Melton, Sabine County Judge
- Honorable Jeff Boyd, San Augustine County Judge
- Honorable Fritz Faulkner, San Jacinto County Judge
- Honorable Allison Harbison, Shelby County Judge
- Honorable Doug Page, Trinity County Judge
- Honorable Jacques Blanchette, Tyler County Judge
- Mr. Keith Wright, City of Diboll Interim City Manager
- Mr. Bruce Green, City of Lufkin City Manager
- Mr. Mario Canizares, City of Nacogdoches City Manager
- Ms. Lynn Lindsey, Nacogdoches County Hospital District Administrator

Please find enclosed the FY '22-'23 Interlocal Agreement (2 copies) for PSAP Services. This is substantially the same agreement we have used for years with language changes for a NG9-1-1 environment vs an E9-1-1 environment.

Please make every effort to return both signed copies to us by August 11, 2021, so we can certify to the State of Texas that agreements are in place by August 15, 2021. Mr. Hunt will execute both copies and return one executed copy to you.

If you have questions regarding this agreement, please contact me at 936-634-2247 x5263 or vbush@detcog.gov or Charlesetta Malone at 936-634-2247 x5252 or cmalone@detcog.gov.

Sincerely,

Van Bush
Director, Regional 9-1-1 Network

- Cc: Mr. Lonnie Hunt, Executive Director
- Ms. Charlesetta Malone, 9-1-1 Operations Manager
- Mr. John Streeb, 9-1-1 GIS Administrator

RECEIVED
JUL 01 2021
POLK COUNTY JUDGE

FY '22-'23
INTERLOCAL AGREEMENT FOR 9-1-1 PUBLIC SAFETY
ANSWERING POINT SERVICES

Article 1: Parties & Purpose

1.1 The **Deep East Texas Council of Governments (DETCOG)** (RPC) is a regional planning commission and political subdivision of the State of Texas organized and operating under the Texas Regional Planning Act of 2165, as amended, Chapter 391 of the Local Government Code. The RPC has developed a Strategic Plan to establish and operate 9-1-1 service (Strategic Plan) in State Planning Region **14** (Region), and the Commission on State Emergency Communications (Commission) has approved its current Strategic Plan.

1.2 **Polk County** (Local Government) is a local government that operates Public Safety Answering Points (PSAP) that assist in implementing the Strategic Plan as approved by the Commission.

1.3 The Commission, as authorized by Health & Safety Code, Chapter 771, is the oversight and funding authority for regional planning commissions implementing 9-1-1 service.

1.4 The Contract for 9-1-1 Services between the Commission and the RPC requires the RPC to execute interlocal agreements with local governments relating to the planning, development, operation, and provision of 9-1-1 service, the use of wireline and wireless 9-1-1 fees and equalization surcharge appropriated to the Commission and granted to the RPC (9-1-1 Funds) and adherence to Applicable Law.

Article 2: Applicable Law

2.1 Applicable laws include, but are not limited to, the Texas Health and Safety Code Chapter 771; Commission Rules (Title 1, Part 12, Texas Administrative Code) and Program Policy Statements; the biennial state General Appropriations Act, Texas Government Code (including Uniform Grant and Contract Management Standards [UGMS]), Chapter 783 and Title 1, Part 1, Chapter 5, Subchapter A, Division 4, Texas Administrative Code; Preservation and Management of Local Government Records Act, Chapter 441, Subchapter J; and Resolution of Certain Contract Claims Against the State, Chapter 2260; Texas Local Government Code (including Regional Planning Commissions Act, Chapter 391).

2.2 Any new or amended policy or procedure, other than an adopted rule, shall be enforceable against the Local Government 30 days following the date of its adoption unless the RPC finds and declares that an emergency exists which requires that such policy or procedure be enforceable immediately. The RPC shall provide the Local Government written notice of all new or amended policies, procedures, or interpretations of Commission rules within a reasonable time after adoption, and in any event at least 10

days prior to the time such policies or procedures are enforceable against the Local Government.

Article 3: Deliverables

3.1 The Local Government agrees to:

3.1.1 Operate and maintain the Polk County Sheriff's Office PSAP(s) located at 1733 N. Washington, Livingston, TX;

3.1.2 Provide 9-1-1 public safety answering service 24 hours per day, seven days per week; and

3.1.3 Cooperate with the RPC in providing and maintaining suitable PSAP space meeting all technical requirements.

3.2 Ownership, Transference & Disposition of Equipment

3.2.1. The RPC and the Local Government shall comply with Applicable Law, in regards to the ownership, transfer of ownership, and/or control of equipment acquired with 9-1-1 Funds in connection with the provision of 9-1-1 service (9-1-1 equipment).

3.2.2 The RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction. The RPC may maintain ownership, or it may agree to transfer ownership to the Local Government according to established policy.

3.2.3 The Local Government shall ensure that sufficient controls and security exist by which to protect and safeguard the 9-1-1 equipment against loss, damage or theft.

3.2.4 Ownership and transfer-of-ownership documents shall be prepared by the RPC and signed by both parties upon establishing ownership or transference of ownership of any such 9-1-1 equipment in accordance with UGMS and the State Comptroller of Public Accounts. Sample forms are provided as Attachments A and B to this Agreement.

3.2.5 Replacement insurance on 9-1-1 equipment shall be purchased and maintained by **DETCOG** and proof of insurance shall be provided upon request.

3.2.6 The RPC and/or the Commission shall be reimbursed by the Local Government for any damage to 9-1-1 equipment other than ordinary wear and tear.

3.3 Inventory

3.3.1 The RPC shall maintain a current inventory of all 9-1-1 equipment consistent with Applicable Law;

3.3.2 All 9-1-1 equipment shall be tagged with identification labels.

3.3.3 Any lost or stolen 9-1-1 equipment shall be reported to the RPC as soon as possible.

3.4 Security

3.4.1 The Local Government shall limit access to all 9-1-1 equipment and related data only to authorized personnel.

3.4.2 Any suspicious or unusual activity, which may indicate an attempt to breach the integrity of DETCOG 9-1-1 networks and systems, shall be reported immediately to an established Security Point of Contact / Team or equivalent. Any, and all, actual, attempted, and/or suspected misuse of Public Safety assets shall be reported immediately to DETCOG 9-1-1.

3.5 Training

3.5.1 The Local Government shall notify the RPC of any new 9-1-1 call takers and schedule for applicable training.

3.6 Operations

The Local Government shall:

3.6.1 Designate a PSAP supervisor and provide related contact information to the RPC;

3.6.2 Monitor and test the 9-1-1 equipment and report any failures or maintenance issues immediately to the appropriate maintenance vendor and/or the RPC;

3.6.3 Coordinate with the RPC and local elected officials in the planning for and implementation and operation of all 9-1-1 equipment;

3.6.4 Allow 24-hour access to the 9-1-1 equipment for repair and maintenance service, as required;

3.6.5 Assist the RPC in conducting inspections of all 9-1-1 equipment at the PSAP as identified by the RPC for quality assurance;

3.6.6 Test all Telecommunications Devices for the Deaf (TDD) for proper operation;

3.6.7 Log all TDD 9-1-1 calls and equipment testing as required by the Americans with Disabilities Act of 1990;

3.6.8 Conduct test text 9-1-1 calls to ensure proper operation and transfer to other PSAPs

3.6.9 Log all test text 9-1-1 calls and make copies available to the RPC staff and/or the Commission

3.7.0 Log all trouble reports and make copies available to the RPC and/or Commission as required;

3.7.1 Make no changes to 9-1-1 equipment, software or programs;

3.7.2 Follow all security policies and protocols put in place by DETCOG to protect the network;

3.7.3 Not integrate any non-DETCOG 9-1-1 owned equipment (including co-locating local government equipment in DETCOG 9-1-1 owned racks) or connecting any non-DETCOG 9-1-1 owned equipment to the isolated 9-1-1 electrical system;

3.7.4 Log all manual ALI lookups including date, time, staff, and reason for manual ALI lookup.

3.7.5 PSAP agrees to take 9-1-1 calls from outside the PSAP's jurisdiction and transfer to appropriate PSAP/responders as necessitated by any contingency routing required, as a result of equipment failure, network failure, or natural/manmade disasters.

3.7.6 PSAP agrees to cooperate with testing requirements of telco service providers, wireless service providers, and DETCOG.

Article 4: Performance Monitoring

4.1 The RPC and the Commission reserve the right to perform on-site or virtual monitoring of the PSAP(s) for compliance with Applicable Law and performance of the deliverables specified in this Agreement. The Local Government agrees to fully cooperate with all monitoring requests from the RPC and/or the Commission for such purposes.

Article 5: Procurement

5.1 The RPC and the Local Government agree to use competitive procurement practices and procedures required by Applicable Law and RPC procurement policies in connection with any procurement to be funded with 9-1-1 Funds.

5.2 The RPC shall ~~purchase~~ supplies necessary for performance of the deliverables per this Agreement.

Article 6: Financial

6.1 As authorized by Applicable Law, the provisioning of 9-1-1 service throughout the Region is funded by Commission grants of appropriated 9-1-1 Funds.

6.2 The RPC will provide 9-1-1 Funds to the Local Government on a cost reimbursement basis using a monitoring process that provides assurance that the reimbursement requests from the Local Government are complete, accurate, and appropriate.

6.3 The RPC may withhold, decrease, or seek reimbursement of 9-1-1 Funds in the event that those 9-1-1 Funds were used in noncompliance with Applicable Law.

6.4 The Local Government shall reimburse the RPC and/or the Commission, as applicable, any 9-1-1 Funds used in noncompliance with Applicable Law.

6.5 Such reimbursement of 9-1-1 Funds to the RPC and/or the Commission, as applicable, shall be made by the Local Government within 60 days after demand by the RPC, unless an alternative repayment plan is approved by the RPC and then submitted to the Commission for approval.

6.6 The Local Government commits to providing 9-1-1 services as a condition to receiving 9-1-1 Funds as prescribed by the RPC's Strategic Plan and any amendments thereto.

Article 7: Records

7.1 The Local Government will maintain adequate fiscal records and supporting documentation of all 9-1-1 Funds reimbursed to the Local Government for 9-1-1 service consistent with Applicable Law and generally accepted accounting principles and as approved in the RPC's current approved Strategic Plan;

7.2 The RPC or its duly authorized representative shall have access to and the right to examine and audit all books, accounts, records, files, and/or other papers or property pertaining to the 9-1-1 service belonging to or in use by the Local Government, the PSAP, or by any other entity that has performed or will perform services related to this Agreement.

7.3 The Commission and State Auditor's Office shall have the same access and examination rights as the RPC.

Article 8: Assignment

8.1 The Local Government may not assign its rights or subcontract its duties under this Agreement. An attempted assignment or subcontract in violation of this paragraph is void.

Article 9: Nondiscrimination and Equal Opportunity

9.1 The RPC and the Local Government shall not exclude anyone from participating under this Agreement, deny anyone benefits under this Agreement, or otherwise unlawfully discriminate against anyone in carrying out this Agreement because of race, color, religion, sex, age, disability, handicap, or national origin.

Article 10: Dispute Resolution

10.1 Disputes include, but are not limited to, disagreement between the parties about the meaning or application of the Strategic Plan, the Applicable Law or policy, or this Agreement.

10.2 The parties desire to resolve disputes without litigation. Accordingly, if a dispute arises, the parties agree to attempt in good faith to resolve the dispute between them. To this end, the parties agree not to sue one another, except to enforce compliance with this Article 10, until they have exhausted the procedures set out in this Article 10.

10.3 At the written request of either party, each party shall appoint one non-lawyer representative to negotiate informally and in good faith to resolve any dispute arising between the parties. The representatives appointed shall determine the location, format, frequency, and duration of the negotiations.

10.4 If the representatives cannot resolve the dispute within 30 calendar days after the first negotiation meeting, the parties agree to submit the dispute to a mutually designated legal mediator. Each party shall pay one-half the total fee and expenses for conducting the mediation.

10.5 The parties agree to continue performing their duties under this Agreement, which are unaffected by the dispute, during the negotiation and mediation process.

10.6 If mediation does not resolve the parties' dispute, the parties may pursue their legal and equitable remedies.

Article 11: Suspension for Unavailability of Funds

11.1 In the event that (i) the RPC's approved budget and/or appropriations to the Commission from the Texas Legislature do not permit or otherwise appropriate funds for reimbursement to Local Government provided for in this Agreement, and (ii) such lack of permission or non-appropriation shall not have resulted from any act or failure to act on the part of the RPC, and (iii) the RPC has exhausted all funds legally available for reimbursement to Local Government, and no other legal procedure shall exist whereby payment hereunder can be made to Local Government; and (iv) RPC has negotiated in good faith with Local Government to develop an alternative payment schedule or new agreement that will accommodate RPC's approved budget and/or appropriations for the applicable period, then RPC will not be obligated to reimburse the Local Government for the applicable budget year(s).

Article 12: Notice to Parties

12.1 Notice under this Agreement must be in writing and received by the party against whom it is to operate. Notice is received by a party (1) when it is delivered to the party personally; or (2) on the date shown on the return receipt if mailed by registered or certified mail, return receipt requested, to the party's address specified in this Article and signed on behalf of the party.

12.2 The RPC's address is:

1405 Kurth Drive, Lufkin, TX 75904

The Local Government's address is:

101 West Church Street, Suite 300 TX 77351

12.3 A party may change its address by providing notice of the change in accordance with paragraph 12.1.

Article 13: Effective Date and Term

13.1 This Agreement is effective as of September 1, 2021, and shall terminate on August 31, 2023.

13.2 In the event of default in the performance of this Agreement, the non-defaulting party may terminate this Agreement after providing written notice of the default to the defaulting party, and the failure of the defaulting party to cure said default within 30 calendar days of said notice.

13.3 If this Agreement is terminated for any reason, the RPC shall not be liable to the Local Government for any damages, claims, losses, or any other amounts arising from or related to any such termination.

Article 14: Force Majeure

14.1 The RPC may grant relief from performance of the Agreement if the Local Government is prevented from performance by act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of the Local Government. The burden of proof for the need of such relief shall rest upon the Local Government. To obtain release based on force majeure, the Local Government shall file a written request with the RPC.

Article 15: Confidentiality

15.1 The parties will comply with the Texas Public Information Act, Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. This Agreement and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. The parties agree to maintain the confidentiality of information received during the performance of this Agreement.

15.2 The Local Government or its duly authorized representative will notify the RPC upon receipt of any requests for information.

Article 16: Indemnification

16.1 To the extent authorized by law, each party agrees to indemnify the other and agrees to defend its governing body members, officers and employees, against any claim, suit or administrative proceeding, and to indemnify them against any liability including all costs, expenses, and reasonable attorney's fees incurred arising out of an act or omission of the governing body, any officer, employee or agent in carrying out this Agreement.

Article 17. Historically Underutilized Business Requirements

17.1 The Local Government shall comply with requirements of Chapter 2261 of the Government Code regarding Historically Underutilized Businesses.

Article 20: Miscellaneous

20.1 For purposes of this Agreement, terms not specifically defined herein are defined in the Applicable Laws.

20.2 Each individual signing this Agreement on behalf of a party warrants that he or she is legally authorized to do so, and that the party is legally authorized to perform the obligations undertaken.

20.3 This Agreement constitutes the entire agreement between the parties and supersedes any and all oral or written agreements between the parties relating to matters

herein. An amendment to this Agreement is not effective unless in writing and signed by both parties.

20.4 All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect the term of this Agreement, which shall continue in full force and effect.

20.5 The following Attachments are part of this Agreement:

- | | |
|--------------|---|
| Attachment A | Ownership Agreement |
| Attachment B | Transfer of Ownership Form |
| Attachment C | Scope of Work |
| Attachment D | PSAP Operations Performance Measures and Monitoring |
| Attachment E | Commission Documents – Legislation, Rules and Program Policy Statements |

20.6 This Agreement is binding on, and to the benefit of, the parties' successors in interest.

20.7 This Agreement is executed in duplicate originals.

DETCOG

By: Lonnie Hunt

Printed Name: Lonnie Hunt

Title: Executive Director

Date: 8-3-2021

Polk County

By: Sydney Murphy

Printed Name: Sydney Murphy

Title: County Judge

Date: July 27, 2021

Attachment A Ownership Agreement

As stipulated in Article 3 of the Agreement, the RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction.

The RPC hereby establishes all 9-1-1 equipment located at Polk County Sheriff's Office (PSAP Name), in Polk County, to be the property of **DETCOG**, hereinafter referred to as "Owner".

Following is an itemized listing of 9-1-1 equipment hereby defined as the property of Owner.

[Attached equipment inventory list.]

DETCOG

By: Lonnie Hunt

Printed Name: Lonnie Hunt

Title: Executive Director

Date: 8-3-2021

Polk County

By: Sydney Murphy

Printed Name: Sydney Murphy

Title: County Judge

Date: July 27, 2021

911	1024	11989.98	6/1/2021	Polk PSAP	PSAP CPE	DET911/POLSOPOSITION 1 HP WS	MXL93739DR	Motorola Solutions	HP WORKSTATIONS & OTHER VESTA HARDWARE
911	1025	11989.98	6/1/2021	Polk PSAP	PSAP CPE	DET911/POLSOPOSITION 2 HP WS	MXL93739FR	Motorola Solutions	HP WORKSTATIONS & OTHER VESTA HARDWARE
911	1026	11989.98	6/1/2021	Polk PSAP	PSAP CPE	DET911/POLSOPOSITION 3 HP WS	MXL93739FJ	Motorola Solutions	HP WORKSTATIONS & OTHER VESTA HARDWARE
911	1061	5398.07	12/17/2019	Polk PSAP	PSAP SDWAN	DET911/POLSOOracle/Talari SDWAN Device		Oracle/Talari	CONNECTIVITY DEVICE
911	1087	2764.92	9/17/2019	Polk PSAP	PSAP FIREWALLS	DET911/POLSOCISCO ASA5508 Security Appliance		CISCO	CISCO ASA5508 Security Appliance
911	1100	9235.52	7/30/2019	Polk PSAP	PSAP ROUTERS	DET911/POLSOCISCO ROUTER		CISCO	ROUTERS
911	1115	3587.31	1/1/2020	Polk PSAP	PSAP LTE BACKUP	DET911/POLSOCradlepoint LTE Router		Cradlepoint	LTE ROUTERS
911	1130	4851.56	8/17/2017	Polk PSAP	PSAP UPS	DET911/POLSOUNINTERRUPTED POWER SUPPLY		TrippLite	UNINTERRUPTED POWER SUPPLY
911	1179	269.67	8/15/2019	Polk PSAP	PSAP MONITORS	DET911/POLSOPOSITION 1 MONITOR 1		View Sonic	MONITORS
911	1180	269.67	8/15/2019	Polk PSAP	PSAP MONITORS	DET911/POLSOPOSITION 1 MONITOR 2		View Sonic	MONITORS
911	1181	269.67	8/15/2019	Polk PSAP	PSAP MONITORS	DET911/POLSOPOSITION 2 MONITOR 1		View Sonic	MONITORS
911	1182	269.67	8/15/2019	Polk PSAP	PSAP MONITORS	DET911/POLSOPOSITION 2 MONITOR 2		View Sonic	MONITORS
911	1183	269.67	8/15/2019	Polk PSAP	PSAP MONITORS	DET911/POLSOPOSITION 3 MONITOR 1		View Sonic	MONITORS
911	1184	269.67	8/15/2019	Polk PSAP	PSAP MONITORS	DET911/POLSOPOSITION 3 MONITOR 2		View Sonic	MONITORS
911	1217	25000	4/8/2016	Polk PSAP	PSAP RECORDERS	DET911/POLSOVOICE RECORDERS			VOICE RECORDERS

Attachment B

Transfer of Ownership Form

As stipulated in Article 3 of the Agreement between **Deep East Texas Council of Governments (RPC)** and **[Redacted]** (Local Government) dated **[Redacted]**, 20**[Redacted]**, the RPC shall document all transfers of ownership of 9-1-1 equipment between the RPC and the Local Government.

Indicate the appropriate classification:

Transfer _____ Disposition _____ Lost _____

Please provide the following information in as much detail as possible.

Inventory Number	Current Assignee:
Description	Location:
Serial Number	Signature:
Acquisition Date	Date:
Acquisition Cost	New Assignee:
Vendor	Location:
Invoice Number	Signature:
Purchase Order Number	Date:
Condition	

Continued.....

Attachment B
Transfer of Ownership Form (continued)

Action Recommended by: _____

Title: _____

Date: _____

Comments: _____

Approved: Yes No

Proceeds, if any: _____

Approved by: _____

Title: _____

Comptroller

Date: _____

Disposed or Lost Property shall require approval by the agency head.

Reviewed by: _____
Executive Director (or other appropriate title of agency head)

Date: _____

Attachment C Scope of Work

The local government (PSAP) agrees to meet the minimum federal and state legal requirements and DETCOG and CSEC rules related to operating a PSAP.

DETCOG agrees to provide all 9-1-1 CPE, procurement, maintenance, and insurance for CPE equipment. DETCOG will provide all network connectivity required. DETCOG will perform network testing on a regular basis. DETCOG will provide PSAPs with recommended Standard Operating Procedures. DETCOG will provide technical assistance and training opportunities (when funding is available).

Attachment D

PSAP Operations Performance Measures and Monitoring

Reports

The RPC may request that the Local Government provide it with specialized reports which will not duplicate information readily available from vendors. Such reports shall include, but are not limited to: **As requested**

Logs

The Local Government shall provide copies of logs and reports to assist with the RPC's collection of efficiency data on the operation of PSAPs including, but not limited to:

1. Trouble report logs as requested;
2. List of service affecting issues as requested;
3. Certification of TTY/TDD testing as requested;
4. TTY/TDD call logs as requested;
6. Test Text Logs as requested, and
7. Manual ALI Look-up Log as requested.

Quality Assurance Inspections

RPC personnel will conduct on-site or virtual visits at least six times per year to evaluate the condition of equipment, efficiency of PSAP operations, and compliance with the Agreement.

In addition, quality assurance inspections will be conducted as follows:

as needed at determination of DETCOG

Attachment E Commission Documents

The following documents govern the funding and provisioning of 9-1-1 services by the RPC:

1. Commission Legislation: https://www.csec.texas.gov/s/statutes?language=en_US
2. Commission Rules: https://www.csec.texas.gov/s/rules?language=en_US
3. Commission Program Policy Statements: https://www.csec.texas.gov/s/program-policy-statements?language=en_US



Deep East Texas Council of Governments & Economic Development District

1405 Kurth Drive, Lufkin, Texas 75904
(936) 634-2247 Fax: (936) 639-2700

June 29, 2021

Honorable Don Lymbery, Angelina County Judge
Honorable Jim Lovell, Houston County Judge
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Honorable Kenneth Weeks, Newton County Judge
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Please make every effort to return both signed copies to us by August 11, 2021, so we can certify to the state that agreements are in place by August 15, 2021. Mr. Hunt will execute both copies and return one executed copy to you.

If you have questions regarding this agreement, please contact me at 936-634-2247 x5263 or vbush@detcog.gov or John Streeb at 936-634-2247 x5260 or jstreeb@detcog.gov.

Sincerely,

A handwritten signature in cursive script that reads "Van Bush".

Van Bush
Director, Regional 9-1-1 Network

Cc: Mr. Lonnie Hunt, Executive Director
Ms. Charlesetta Malone, 9-1-1 Operations Manager
Mr. John Streeb, 9-1-1 GIS Administrator

FY '22-'23
**INTERLOCAL AGREEMENT FOR GIS & NG9-1-1 AUTOMATIC
LOCATION INFORMATION MAINTENANCE SERVICES**

Article 1: Parties & Purpose

1.1 The Deep East Texas Council of Governments (DETCOG) (RPC) is a regional planning commission and political subdivision of the State of Texas organized and operating under the Texas Regional Planning Act of 1965, as amended, Chapter 391 of the Local Government Code. The RPC has developed a Strategic Plan to establish and operate 9-1-1 service (Strategic Plan) in State Planning Region 14 (Region), and the Commission on State Emergency Communications (Commission) has approved its current Strategic Plan.

1.2 Polk County (Local Government) is a local government that has agreed to participate in implementing Next-Generation 9-1-1 services in the Region in accordance with the RPC's Strategic Plan as approved by the Commission.

1.3 The Commission, as authorized by Health & Safety Code, Chapter 771, is the oversight and funding authority for regional planning commissions implementing 9-1-1 service.

1.4 The Contract for 9-1-1 Services between the Commission and the RPC requires the RPC to execute interlocal agreements with local governments relating to the planning, development, operation, and provision of 9-1-1 service, the use of wireline and wireless 9-1-1 fees and equalization surcharge appropriated to the Commission and granted to the RPC (9-1-1 Funds) and adherence to Applicable Law.

1.5 Automatic location information (ALI) and Geographic Information System (GIS) data maintenance are critical components of 9-1-1 service and ensure the timely delivery of accurate 9-1-1 information and location data to the correct public safety answering point. This Agreement between the RPC and Local Government sets forth the requirements for GIS and ALI maintenance services.

Article 2: Applicable Law

2.1 Applicable laws include, but are not limited to, the Texas Health and Safety Code Chapter 771; Commission Rules (Title 1, Part 12, Texas Administrative Code) and Program Policy Statements; the biennial state General Appropriations Act, Texas Government Code (including Uniform Grant and Contract Management Standards [UGMS]), Chapter 783 and Title 1, Part 1, Chapter 5, Subchapter A, Division 4, Texas Administrative Code; Preservation and Management of Local Government Records Act, Chapter 441, Subchapter J; and Resolution of Certain Contract Claims Against the State, Chapter 2260; Texas Local Government Code (including Regional Planning Commissions Act, Chapter 391).

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Article 3: Deliverables

3.1 The Local Government agrees to perform the activities related to maintaining location information used in the RPC's GIS & 9-1-1 Databases as specified in the Scope of Work attached hereto.

3.2 Ownership, Transference & Disposition of Equipment

3.2.1. The RPC and the Local Government shall comply with Applicable Law, in regards to the ownership, transfer of ownership, and/or control of equipment acquired with 9-1-1 Funds in connection with the provision of 9-1-1 service (9-1-1 equipment).

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3.5 Training

3.5.1 The RPC shall provide training upon request of Local Government, and as approved in the Strategic Plan.

3.6 Operations

The Local Government shall:

3.6.1 Designate a GIS and ALI maintenance contact and provide related contact information to the RPC;

3.6.2 Allow 24-hour access, both physically and virtually, to the 9-1-1 equipment for routine operational needs, repair, and maintenance service, as required;

3.6.3 Make no changes to 9-1-1 equipment, software or programs without prior written consent from the RPC.

Article 4: Performance Monitoring

4.1 The RPC and the Commission reserve the right to perform on-site or remote virtual monitoring for compliance with Applicable Law and performance of the deliverables specified in this Agreement. The Local Government agrees to fully cooperate with all monitoring requests from the RPC and/or the Commission for such purposes.

Article 5: Procurement

5.1 The RPC and the Local Government agree to use competitive procurement practices and procedures required by Applicable Law and RPC procurement policies in connection with any procurement to be funded with 9-1-1 Funds.

5.2 The RPC shall purchase supplies it deems necessary for performance of the deliverables per this Agreement.

Article 6: Financial

6.1 As authorized by Applicable Law, the provisioning of 9-1-1 service throughout the Region is funded by Commission grants of appropriated 9-1-1 Funds.

6.2 The RPC will provide 9-1-1 Funds to the Local Government on a cost reimbursement basis using a monitoring process that provides assurance that the reimbursement requests from the Local Government are complete, accurate, and appropriate.

6.3 The RPC may withhold, decrease, or seek reimbursement of 9-1-1 Funds in the event that those 9-1-1 Funds were used in noncompliance with Applicable Law.

6.4 The Local Government shall reimburse the RPC and/or the Commission, as applicable, any 9-1-1 Funds used in noncompliance with Applicable Law.

6.5 Such reimbursement of 9-1-1 Funds to the RPC and/or the Commission, as applicable, shall be made by the Local Government within 60 days after demand by the RPC, unless an alternative repayment plan is approved by the RPC and then submitted to the Commission for approval.

6.6 The Local Government commits to providing 9-1-1 services as a condition to receiving 9-1-1 Funds as prescribed by the RPC's Strategic Plan and any amendments thereto.

Article 7: Records

7.1 The Local Government will maintain adequate fiscal records and supporting documentation of all 9-1-1 Funds reimbursed to the Local Government for 9-1-1 service consistent with Applicable Law and generally accepted accounting principles and as approved in the RPC's current approved Strategic Plan;

7.2 The RPC or its duly authorized representative shall have access to and the right to examine and audit all books, accounts, records, files, and/or other papers or property pertaining to the 9-1-1 service belonging to or in use by the Local Government or by any other entity that has performed or will perform services related to this Agreement.

7.3 The Commission and State Auditor's Office shall have the same access and examination rights as the RPC.

Article 8: Assignment

8.1 The Local Government may not assign its rights or subcontract its duties under this Agreement. An attempted assignment or subcontract in violation of this paragraph is void.

Article 9: Nondiscrimination and Equal Opportunity

9.1 The RPC and the Local Government shall not exclude anyone from participating under this Agreement, deny anyone benefits under this Agreement, or otherwise unlawfully discriminate against anyone in carrying out this Agreement because of race, color, religion, sex, age, disability, handicap, or national origin.

Article 10: Dispute Resolution

10.1 Disputes include, but are not limited to, disagreement between the parties about the meaning or application of the Strategic Plan, the Applicable Law or policy, or this Agreement.

10.2 The parties desire to resolve disputes without litigation. Accordingly, if a dispute arises, the parties agree to attempt in good faith to resolve the dispute between them. To this end, the parties agree not to sue one another, except to enforce compliance with this Article 10, until they have exhausted the procedures set out in this Article 10.

10.3 At the written request of either party, each party shall appoint one non-lawyer representative to negotiate informally and in good faith to resolve any dispute arising between the parties. The representatives appointed shall determine the location, format, frequency, and duration of the negotiations.

10.4 If the representatives cannot resolve the dispute within 30 calendar days after the first negotiation meeting, the parties agree to submit the dispute to a mutually designated legal mediator. Each party shall pay one-half the total fee and expenses for conducting the mediation.

10.5 The parties agree to continue performing their duties under this Agreement, which are unaffected by the dispute, during the negotiation and mediation process.

10.6 If mediation does not resolve the parties' dispute, the parties may pursue their legal and equitable remedies.

Article 11: Suspension for Unavailability of Funds

11.1 In the event that (i) the RPC's approved budget and/or appropriations to the Commission from the Texas Legislature do not permit or otherwise appropriate funds for reimbursement to Local Government provided for in this Agreement, and (ii) such lack of permission or non-appropriation shall not have resulted from any act or failure to act on the part of the RPC, and (iii) the RPC has exhausted all funds legally available for reimbursement to Local Government, and no other legal procedure shall exist whereby payment hereunder can be made to Local Government; and (iv) RPC has negotiated in good faith with Local Government to develop an alternative payment schedule or new agreement that will accommodate RPC's approved budget and/or appropriations for the applicable period, then RPC will not be obligated to reimburse the Local Government for the applicable budget year(s).

Article 12: Notice to Parties

12.1 Notice under this Agreement must be in writing and received by the party against whom it is to operate. Notice is received by a party (1) when it is delivered to the party personally; or (2) on the date shown on the return receipt if mailed by registered or certified mail, return receipt requested, to the party's address specified in this Article and signed on behalf of the party.

12.2 The RPC's address is:

1405 Kurth Drive, Lufkin, TX 75904

The Local Government's address is:

602 E Church St, Suite 165, Livingston, TX 77351

12.3 A party may change its address by providing notice of the change in accordance with paragraph 12.1.

Article 13: Effective Date and Term

13.1 This Agreement is effective as of September 1, 2021 and shall terminate on August 31, 2023.

13.2 In the event of default in the performance of this Agreement, the non-defaulting party may terminate this Agreement after providing written notice of the default to the defaulting party, and the failure of the defaulting party to cure said default within 30 calendar days of said notice.

13.3 If this Agreement is terminated for any reason, the RPC shall not be liable to the Local Government for any damages, claims, losses, or any other amounts arising from or related to any such termination.

Article 14: Force Majeure

14.1 The RPC may grant relief from performance of the Agreement if the Local Government is prevented from performance by act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of the Local Government. The burden of proof for the need of such relief shall rest upon the Local Government. To obtain release based on force majeure, the Local Government shall file a written request with the RPC.

Article 15: Confidentiality

15.1 The parties will comply with the Texas Public Information Act, Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. This Agreement and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. The parties agree to maintain the confidentiality of information received during the performance of this Agreement.

15.2 Both parties, at their discretion, may make data generated or otherwise obtained as part of this agreement available to the public without requiring a specific request, such as by making it available for download on a public website. All data distributed in this manner must comply with all applicable laws surrounding confidentiality and data privacy and must be consistent with all other requirements of this agreement, including but not limited to those specified in Article 15 Section 15.1 and Article 3 Section 3.4.

15.3 The Local Government or its duly authorized representative will notify the RPC upon receipt of any requests for information.

Article 16: Indemnification

16.1 To the extent authorized by law, each party agrees to indemnify the other and agrees to defend its governing body members, officers and employees, against any claim, suit or administrative proceeding, and to indemnify them against any liability including all costs, expenses, and reasonable attorney's fees incurred arising out of an act or omission of the governing body, any officer, employee or agent in carrying out this Agreement.

Article 17. Historically Underutilized Business Requirements

17.1 The Local Government shall comply with requirements of Chapter 2261 of the Government Code regarding Historically Underutilized Businesses.

Article 18: Miscellaneous

18.1 For purposes of this Agreement, terms not specifically defined herein are defined in the Applicable Laws.

18.2 Each individual signing this Agreement on behalf of a party warrants that he or she is legally authorized to do so, and that the party is legally authorized to perform the obligations undertaken.

18.3 This Agreement constitutes the entire agreement between the parties and supersedes any and all oral or written agreements between the parties relating to matters herein. An amendment to this Agreement is not effective unless in writing and signed by both parties.

18.4 All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect the term of this Agreement, which shall continue in full force and effect.

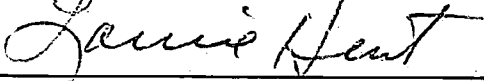
18.5 The following Attachments are part of this Agreement:

- | | |
|--------------|---|
| Attachment A | Ownership Agreement |
| Attachment B | Transfer of Ownership Form |
| Attachment C | Scope of Work |
| Attachment D | Performance Measures and Monitoring |
| Attachment E | Commission Documents – Legislation, Rules and Program Policy Statements |

18.6 This Agreement is binding on, and to the benefit of, the parties' successors in interest.

18.7 This Agreement is executed in duplicate originals.

DETCOG


By: 

Printed Name: Lonnie Hunt

Title: Executive Director

Date: 8-3-2021

Polk County

By: 

Printed Name: Sydney Murphy

Title: County Judge

Date: July 27, 2021

**Attachment A
Ownership Agreement**

As stipulated in Article 3 of the Agreement, the RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction.

The RPC hereby establishes all 9-1-1 equipment located at county office, in Polk County, to be the property of DETCOG, hereinafter referred to as "Owner".

Following is an itemized listing of 9-1-1 equipment hereby defined as the property of Owner.

[Attach equipment inventory list.]

DETCOG

By: *Lonnie Hunt*

Printed Name: Lonnie Hunt

Title: Executive Director

Date: 8-3-2021

Polk County

By: *Sydney Murphy*

Printed Name: Sydney Murphy

Title: County Judge

Date: July 27, 2021

911 1240	5056	8/31/2017	Polk Addressing	GIS Laptops	7HTTA06418	Panasonic	
911 1253	8546	8/31/2017	Polk Addressing	GIS Workstations		Dell	
911 1269	7521.96	8/31/2015	Polk Addressing	GIS Servers		Dell	
911 1275	5280.17	1/13/2017	Polk Addressing	GIS Plotters			
911 1298			Polk Addressing	Untangled Router			GIS replications

Attachment B Transfer of Ownership Form

As stipulated in Article 3 of the Agreement between [REDACTED] (RPC) and [REDACTED] (Local Government) dated [REDACTED], 20[REDACTED], the RPC shall document all transfers of ownership of 9-1-1 equipment between the RPC and the Local Government.

Indicate the appropriate classification:

Transfer _____ Disposition _____ Lost _____

Please provide the following information in as much detail as possible.

Inventory Number	Current Assignee:
Description	Location:
Serial Number	Signature:
Acquisition Date	Date:
Acquisition Cost	New Assignee:
Vendor	Location:
Invoice Number	Signature:
Purchase Order Number	Date:
Condition	

Continued.....

Attachment B
Transfer of Ownership Form (continued)

Action Recommended by: _____

Title: _____

Date: _____

Comments: _____

Approved: Yes No

Proceeds, if any: _____

Approved by: _____

Title: _____

Comptroller

Date: _____

Disposed or Lost Property shall require approval by the agency head.

Reviewed by: _____

Executive Director (or other appropriate title of agency head)

Date: _____

Attachment C Scope of Work

[Include specific ALI maintenance activities to be performed to insure compliance with this Agreement, the CSEC/RPC contract, Regional Strategic Plan and individual local requirements.]

DETCOG will reimburse the county up to (\$31,500)* per year under this agreement. Not to exceed \$7,875 in reimbursement during quarters 1-3. The amount can be exceeded in quarter 4 to reach the maximum indicated above.

****This is a performance based agreement and DETCOG reserves the right to terminate the Scope of Work upon 30 days written notice of non-performance.***

The county agrees to perform the following functions by employing county staff with competencies in GIS work. (Note: this is NOT an entry level clerk position). The following tasks shall be the responsibility of county staff: 1) maintain the county's electronic GIS data and map(s) per DETCOG/CSEC requirements, including but not limited to DETCOG and/or CSEC specified file formats and database schemas, 2) maintain the ALI database including MSAG, ESNs, and TN records through the state 9-1-1 ALI provider's web application and corresponding maintenance, as needed, in the county's GIS data, 3) coordinate with USPS, originating service providers (including telcos), incorporated cities, adjoining counties, elected officials, general public, and DETCOG staff to resolve errors and issues in the GIS & ALI databases in a timely manner, and 4) other issues that may be assigned related to NG9-1-1 GIS or ALI data maintenance.

Under this agreement DETCOG is assigning primary GIS and ALI maintenance responsibilities to the county.

The county is not being reimbursed for address assignment which is a county responsibility under the County Road and Bridge Act. The county staff may perform those functions for the county or other functions for the county provided the performance requirements of this Scope of Work are met.

DETCOG will provide the necessary hardware and software (including maintenance agreements) and access to the state ALI database provider's web application. DETCOG will provide technical assistance and required training to the county's designated NG9-1-1 GIS & ALI Maintenance Coordinator.

At the request of the county, DETCOG may provide additional assistance in performance of GIS projects or creation of GIS products not specified elsewhere in this agreement if it deems, in its sole discretion, both that there are sufficient resources available to perform such work and that the work to be performed falls within its authorized activities as defined by its strategic plan.

DETCOG will monitor the deliverables (functions above) on a regular basis and will provide a copy of the monitoring report to the NG9-1-1 GIS & ALI Maintenance Coordinator. Any findings not resolved satisfactorily by the NG9-1-1 GIS & ALI Maintenance Coordinator will be reported to the County Judge for corrective action. If corrective action is not satisfactory, the issue will be reported to the DETCOG Executive Director for appropriate action.

Attachment D
ALI Maintenance Performance Measures and Monitoring

RPC personnel will conduct on-site or virtual visits at least twice per year to evaluate compliance with this Agreement.

Reports

The RPC may request that the Local Government provide it with specialized reports which may include, but are not limited to:

~~***[List reports necessary to ensure compliance with this Agreement, the CSEC/RPC contract, Regional Strategic Plan and individual local requirements.]***~~

As requested.

Attachment E Commission Documents

The following documents govern the funding and provisioning of 9-1-1 services by the RPC:

1. Commission Legislation: https://www.csec.texas.gov/s/statutes?language=en_US
2. Commission Rules: https://www.csec.texas.gov/s/rules?language=en_US
3. Commission Program Policy Statements: https://www.csec.texas.gov/s/program-policy-statements?language=en_US